

SCALE OF CHARGES FOR MEETING ROOMS AT SMALL STREET

First Floor	1	2
	Charitable/Voluntary (not-for-profit) Organisations	Commercial and Business Organisations
	Cost per Hour	Cost per Hour
	Mon - Fri	Mon - Fri
Room 1	£8.00	£15.00
Room 2	£8.00	£15.00
Rooms 1&2 Combined	£12.00	£20.00

Notes:

- Times Available:
Mon-Fri: From 9.00am to 5.00pm
- Mon-Fri: After 5pm and Saturday – Please contact us to discuss availability
- **A Booking Form must be completed and signed**

CATERING

We are able to supply drinks and/or buffet lunch
See separate **Conference Catering Menu.**

ANCILLARY CHARGES

- Wall-mounted 'white boards'
Flip Chart – Easel, pens & paper: Included in Room Hire
- Overhead Projector & Screen: Included in Room Hire
- TV / Video: Included in Room Hire

Additional multi-media projection facilities are available
~ please contact us to discuss your requirements ~

(Users may provide their own visual aids if required)

(see overleaf for Room Details.....)

ROOM DETAILS:

Room 1 & 2 are identical:

- ❖ **Description** Small sized first floor meeting room.
- ❖ **Size** 29m²
- ❖ **Access** by lift or stairs
- ❖ **Seating Capacity** 20-25 (depending on seating configuration)

- ❖ **Facilities**
Disabled Toilets & Baby changing available on ground floor

For larger groups, Room 1+2 can be combined to give:

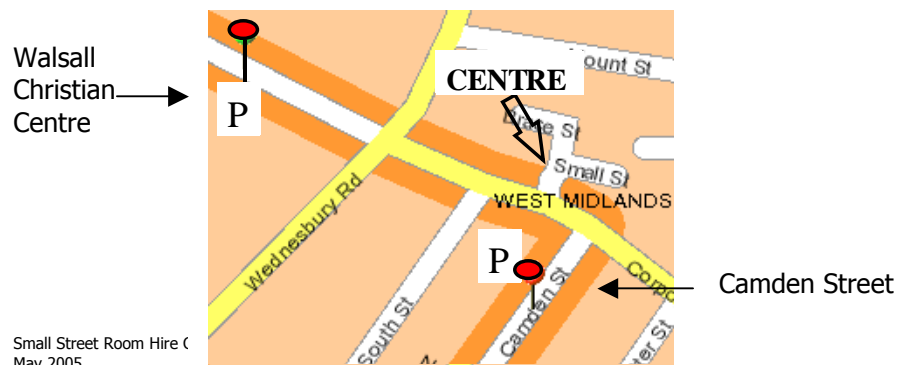
- ❖ **Size** 58m²
- ❖ **Seating** 40-50 (depending on seating configuration)
- ❖ **All other facilities as above.**

If you would like to discuss any of your requirements, then please contact us as detailed on the front of this brochure.

Parking

To avoid congestion around residential properties, please park in designated parking spaces.

Alternative parking (as shown) in Camden Street; and the car park at Walsall Christian Centre, Corporation Street West (pass required).



THE SMALL STREET CENTRE



Meeting Room Hire & Ancillary Charges

The Small Street Centre
1a Small Street
Walsall
West Midlands
WS1 3PR

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